

**SUTTON GRAMMAR SCHOOL
APPEAL FORM**

*This form must reach the school by the closing date for appeal applications, which is **Monday 19th April 2021 at 4.00pm**. There can be no guarantee that your appeal will be heard at the same time as the rest if it does not arrive by the closing date.*

SURNAME OF STUDENT: **FIRST NAME:**

DATE OF BIRTH:

CURRENT SCHOOL:

**NAME OF PARENT/
GUARDIAN:**

ADDRESS:
.....
.....**POST CODE**

TELEPHONE NOS: **HOME:**.....

WORK:

MOBILE:.....

E-MAIL ADDRESS.....

for sending link to Zoom conference - please write clearly

Please state below the reasons why you wish to appeal against the Academy Trust's decision not to offer your son a place at Sutton Grammar School. You may continue on a separate sheet if necessary.

If you wish to supply supporting letters or paperwork, please try to include them together with this form. Please supply a total of FIVE COPIES (ie one original and 4 copies) of your submission.

Please DO NOT include: photographs of the child or family, or certificates for sport or music which are not relevant to the appeal.

Email submissions cannot be accepted

Please list here the documents that you have submitted

Due to restrictions of Covid-19, it is not currently possible to hold face to face meetings, so appeals will be heard remotely by Zoom conference call. Appellants wishing to take part should (a) have Zoom loaded onto their device in advance; or (b) choose to join the hearing using a mobile phone via a code; or (c) the appeal can be considered on the written case provided.

Please tick the following as applicable:

- a) I wish to attend the Zoom conference and prefer: Video or Audio
- b) I wish to join the meeting via a phone conference call
- c) I wish to have my appeal considered solely on the written case I have provided

I would like a friend or representative to attend the appeal hearing

Name of representative

e-mail address of representative

Data protection: I agree that the documentation I submit for appeal may be shared in confidence with the School, the Clerk to the Appeal Panel and the Appeal Panel. The Clerk's and the School's copies will be stored safely for 2 years; the Panel's copies will be destroyed after the hearing.

Signed:

Print name:

Date:

Please return this form and any additional paperwork to: The Clerk to the Admissions Appeals Panel, c/o Sutton Grammar School, Manor Lane, Sutton, SM1 4AS BY THE CLOSING DATE