

Yr10 Examinations
Mon 20th – Mon 27th (written exams) and Tues 28th April (Art)

All yr10 students **must** attend the exams briefing on Wednesday 1st April at 1.30pm in the Drama Studio. There are **no** exceptions to this.

For Maths, English, Science and RE exams there will be 121 students seated in the hall and 16 seated in room 2. See the list for room 2 at the end of the attached rules and regulations. For all other smaller exams all students will be seated in the hall.

Monday 20th April	Tuesday 21st nd April	Wednesday 22nd April	Thursday 23rd April
<u>8.40am</u> Maths (Non-calculator) 1hr 30mins (137)	<u>8.40am</u> French Reading 1hr <i>Followed by</i> French Listening 45mins (50)	<u>8.40am</u> Spanish Reading 1hr <i>Followed by</i> Spanish Listening 45mins (51)	<u>8.40am</u> German Reading 1hr <i>Followed by</i> German Listening 45mins (43)
Break 10.58-11.18am	Break 10.58-11.18am	Break 10.58-11.18am	Break 10.58-11.18am
<u>11.25am</u> Biology 1hr (137)	<u>11.25am</u> French Writing <i>1hr 15mins</i> (50)	<u>11.25am</u> Spanish Writing <i>1hr 15mins</i> (51)	<u>11.25am</u> German Writing 1hr 15mins (43)
Lunch 12.52-13.42pm	Lunch 12.52-13.42pm	Lunch 12.52-13.42pm	Lunch 12.52-13.42pm
<u>1.35pm</u> Business 1hr 45mins (75)	<u>1.35pm</u> English 1h 45mins (137)	<u>1.35pm</u> Physics 1hr (137) <u>2.45pm</u> Electronics 45mins (23)	<u>1.35pm</u> Maths (Calculator) 1hr 30mins (137)

Friday 24 th April	Monday 27 th April	Tuesday 28 th April
<p><u>8.40am</u></p> <p>Chemistry 1hr (137)</p> <p><u>9.55am</u></p> <p>RE 1hr (137)</p>	<p><u>8.40am</u></p> <p>DT Product Design 2hrs (40)</p> <p><i>Remember your coloured pencils, Maths set, ruler, calculator & fine line pen</i></p>	<p><u>8.30am:</u> Art in room 62 & 64 (20) Photography in room 62 & 63 (11)</p> <p><i>Remember your sketchbooks and prep work</i></p> <p><i>Normal registration and timetable for all yr10 (except Art students)</i></p>
Break 10.58-11.18am	Break 10.58-11.18am	Break 10.58-11.18am
<p><u>11.25am</u></p> <p>Geography 1hr 15mins (57)</p>	<p><u>11.25am</u></p> <p>PE 1hr 30mins (40)</p>	<p><u>11.25am</u></p> <p>Art in room 62 & 64 (20) Photography in room 62 & 63 (11)</p>
Lunch 12.52-13.42pm	Lunch 12.52-13.42pm	Lunch 12.52-13.42pm
<p><u>1.35pm</u></p> <p>History 2hrs (60)</p>	<p><u>1.35pm</u></p> <p>Music 1hr 45mins (13)</p>	<p><u>1.35pm</u></p> <p>Art in room 62 & 64 (20) Photography in room 62 & 63 (11)</p>

Be sure to read the rules and regulations overleaf

Rules and Regulations

If you have a mobile phone it must be switched off and either left in your locker or bag, or handed in to the school office in your personal valuables bag or named envelope. Under no circumstances should a mobile phone ever be taken into any exam room at any time by an examination candidate. This also applies to iPods and MP3 & MP4 players. You risk disqualification if you are found with any of these items in your possession when inside the exam room.

- N.B.** (i) No watches allowed in the exam room. Leave them outside of the room, along with mobile phones etc.
(ii) If you arrive late for an exam, you will not have any lost time made up at the end. The same applies if you take a toilet break (unless you have a medical condition that I have already been made aware of).

Between the dates of Mon 20th – Mon 27th April incl. you need only come in to school if you are due to take an exam, and you do not need to register. All of yr10 resume normal registration and timetable on Tuesday 28th April, except for Art students. Art students, please arrive promptly in order to set up your work.

- ❖ Get a good night's sleep each night, and make sure you arrive at school in good time for every exam. All students **must** arrive at school at least **15 minutes** prior to the start of an exam. Please take note that the afternoon finishing time varies from day to day.
- ❖ On arrival you should go straight to the exam hall/room 2, where you must queue silently outside the doors until called in by the invigilators, and you must enter in silence when called in. If you are sitting an exam in the hall you should queue by the rear hall doors in the playground.
- ❖ Normal school uniform must be worn for every exam, **including Art**. Lab coats or aprons must also be worn for your Art exam.
- ❖ If you do bring a bag in to school, please leave it in either of the 2 recessed areas situated in the corridor behind the stage (opposite the Headmaster's office and the photocopying room). Make sure you have all necessary instruments (pens, pencils, compass, protractor, **30cm ruler**, calculator etc.) in either a see-through pencil case or a clear plastic bag. When a calculator is needed for an exam you **must** leave the lid or case in your bag and only take the actual calculator into the exam room. If the exam does not require the use of a calculator you must leave it in your bag away from the exam room. **Remember: black ink or black biros only** (no blue ink or gel pens). Be sure to read the attached 'Standard Equipment for Exams' list that can also be found on the school website. **NB:** We do not generally lend any equipment in the school exams.
- ❖ Do not take any notes or notebooks into the exam hall, and you must **never** use corrector pens or corrector fluid in an exam. You must not have any writing on your hands, arms or anywhere else.
- ❖ The invigilator will tell you to place spectacle cases, maths instrument cases and any rubber charity bracelets on the floor under your desk, so be sure to do this and remember to take them with you when you leave the hall. You must not borrow any items from any other boys. If you drop a pen or pencil and it rolls away from you, do not get out of your seat to pick it up, but put your hand up and an invigilator will pick it up for you.
- ❖ If you finish early, take the time to read through your paper and double check your answers. The invigilators will collect in your papers and check them before dismissing you. During this time you must sit in silence.

- ❖ Please straighten your desk and quietly tuck your chair under it when you are dismissed.
- ❖ Exam desks are small so do not bring in large mascots, and be aware that you must **never** graffiti or doodle on your desk (you will be charged for any damage caused).
- ❖ You may take a clear bottle of water or squash (with a drinking spout) into the exam hall, but no cans, cartons, or bottles that could spill over your exam papers. You **must** remove all labels from water bottles, and all wrappers from sweets/snack bars. No chewing gum allowed.
- ❖ All exams except Art will be in the hall or room 2. When you are not in an exam room, you must move around the school quietly so as not to disturb other lessons, and when you have finished your last exam of the day, you should leave the school premises quietly, and not hang around unless you have a specific reason, or to see a member of staff. If you wish to do silent revision between exams you may use the canteen.
- ❖ Please ask someone to telephone the school on 020 8642 3821 as early as possible if you are ill or running late, or have to be absent for any reason. Please do not book any dentist or medical appointments during the run of the exams. If you do miss an exam you must talk to your subject teacher or Head of subject on your return to school, to arrange a time for you to sit the exam(s) you have missed.

If there is anything you do not understand regarding this timetable, come to see us in the Exams Office. If parents have any queries, they may call us on our direct line: 020 8661 4534, or email: exams@suttongrammar.sutton.sch.uk

Good luck to you all!

Mrs J Pelling
Mrs J Berridge
Examinations Officers

Students seated in room 2 for large exams:

Ahmed Z 10G, Payne 10G, Mohamed I 10G, Bilal 10L, Douglas 10L, Mais-Harding 10L, Menezes Rodrigues 10M, Nimalraj 10M, Vasanthabavan 10M, Bakrania 10T, Brock 10T, Flay 10T, Mohamed Y 10T, Benson 10W, Gebka 10W, Nithyananthan 10W,