

Sutton Grammar School Absence Request Form

Student name(s)	1.	Form
	2.	Form

Requested dates of absence from school

From To

Number of school days absent

Reason for requesting absence during term time:

Signature of parent/guardian Date

Please note: The governors have announced that absences in term time will be recorded as an unauthorised absence, unless there are exceptional circumstances.

Please email your request to absences@suttongrammar.sutton.sch.uk