



Sutton Grammar School

Transition into Year 7 Pack



Head teacher: Mr Ben Cloves

Telephone number: 020 8642 3821

Address: Manor Ln, Sutton SM1 4AS

Website: www.suttongrammar.sutton.sch.uk

School Ethos Statement

Sutton Grammar School is a caring community of students and staff. We all agree to:

- 1) Maintain the highest standards of courtesy and behaviour,
- 2) Make our best effort to achieve excellence in all of our work,
- 3) Be proud of our school community and show it,
- 4) Take responsibility for our own conduct and encourage others to do the same,
- 5) Treat others as we would want to be treated, with respect,
- 6) Listen carefully; allow teachers to teach and everyone to learn.



Sutton Grammar
School

Who can I talk to?



Sutton Grammar
School

When I am in school, I may sometimes experience different negative feelings.

I may feel...



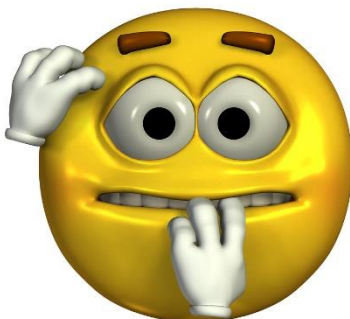
Lost or Unsure



Anxious or Worried



Stressed



Nervous



Angry



Sutton Grammar
School



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School

Who can I talk to?

In addition to my Form Tutor, there are lots of people in school I can talk to about my feelings:

Head of Year 7

Mr Heasman



Student Support

Mrs Lapsley and Mr Waghorn

Do you need to talk to someone?
Are you feeling worried or anxious?
Do you need help solving a problem?



The Compass Room

(Top floor of the main building, up the stairs by
room 24)

Our door is always open.

Who can I talk to?

Learning Support Team



SENDCO

Ms Mahmoud



**LSA and
ELSA**

**Mrs
Ashok**



**LSA
Dr Kwan**



**Inclusion Support
Officer**

Miss Wu



**Assistant
SENDCO**

Mr Tuck

What we offer at Sutton Grammar School

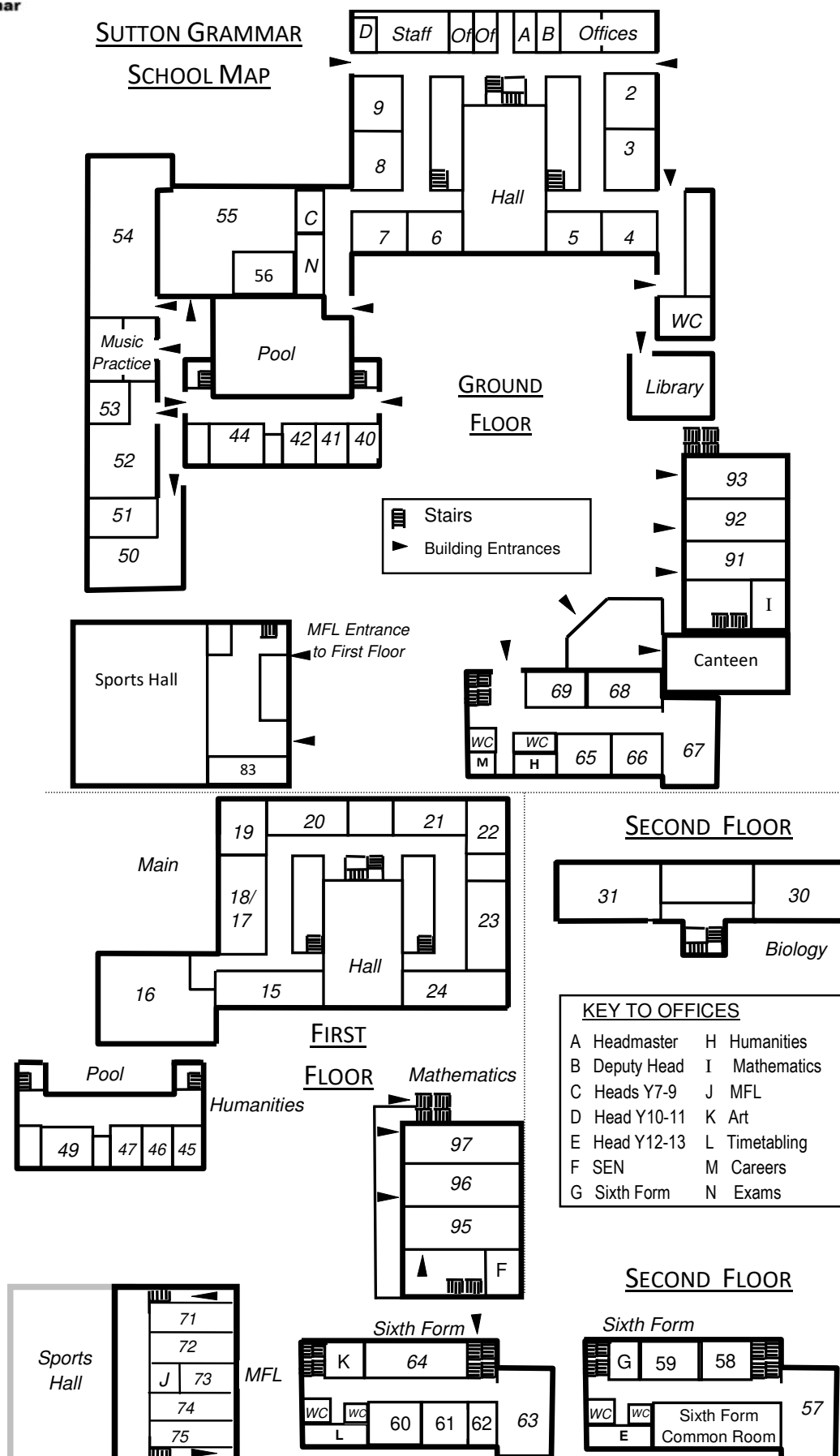
- Support with friendships.
- Support with study skills.
- Support with organisation.
- Someone to talk to.

Location

- Learning Support Office – At the top of the main school building.
- Student Support Room – Inside Room 49 (Drama)



**Sutton Grammar
School**





School Life:

Term Dates 2023 - 2024



Autumn Term 2023 – INSET	Monday 4th September 2023 (INSET)
Autumn Term 2023 – Induction Day – Y7 & Y12	Tuesday 5th September 2023 <u>Induction day – Y7 & Y12 only*</u>
Autumn Term 2023	Wednesday 6th Sept 2023 – (All students return) Thursday 21 st December 2023
Half Term	Mon 23 October – Fri 3rd November 2023 (Two week half-term)
Spring Term 2024	Monday 8th Jan 2024 – Thursday 28th March 2024
Half Term	Mon 12th – Fri 16th February 2024
Summer Term 2024	Monday 15th April – Wednesday 24th July 2024
Half Term	Mon 27 th – 31st May 2024
Bank Holiday	Monday 6th May 2024



School Life:

The Standard School Day

Houses:

Greyhound, Lenham, Manor, Throwley, Warwick

Start	Activity	Finish
08.30	Registration	08.37
08.39	Lesson 1	09.24
09.26	Lesson 2	10.11
10.13	Lesson 3	10.58
10.58	Break	11.18
11.20	Lesson 4	12.05
12.07	Lesson 5	12.52
12.52	Lunch	13.42
13.42	Registration/Assembly	14.01
14.03	Lesson 6	14.48
14.50	Lesson 7	15.35

Your Form Tutor
will register you
in the morning
and afternoon

**These timings may have changed from primary school,
but don't worry, you'll get used to them!**

An example of a Y7 timetable:

	<u>Monday</u>	<u>Tuesday</u>	<u>Wednesday</u>	<u>Thursday</u>	<u>Friday</u>
<u>Registration</u>	Room 66 Mr Roy	Room 66 Mr Roy	Room 66 Mr Roy	Room 66 Mr Roy	Room 66 Mr Roy
<u>Period 1</u>	Maths Room 95	Maths Room 95	Art Room 64	English Room 9	Music Room 16
<u>Period 2</u>	Biology Room 20	French Room 71	Art Room 64	Geography Room 66	Biology Room 20
<u>Period 3</u>	DT Room 54	English Room 9	DT Room 54	Maths Room 95	Computing Room 44
<u>BREAKTIME</u>					
<u>Period 4</u>	French Room 71	Physics Room 20	Drama Room 55	Music Room 16	French Room 71
<u>Period 5</u>	Computing Room 44	Physics Room 20	English Room 9	Music Room 16	Maths Room 95
<u>LUNCH</u>					
<u>Registration</u>	Room 66 Mr Roy	Room 66 Mr Roy	Room 66 Mr Roy	Room 66 Mr Roy	Room 66 Mr Roy
<u>Period 6</u>	English Room 9	Chemistry Room 20	History Room 47	French Room 71	GAMES
<u>Period 7</u>	RE Room 69	Chemistry Room 20	RE Room 69	EARLY RELEASE	GAMES

The Office

- If I arrive late to school, I need to go to the office immediately and sign in.
- If I am being picked up early from school by my parents e.g. for an appointment, I also need to go to the office and sign out.



Mrs Hawkins



Ms O'Connor

- If I am feeling unwell, I can go to see Mrs Hawkins or Ms O'Connor in the school office and they will look after me.
- Mrs Hawkins and Ms O'Connor may be able to answer any questions I have about the school.

School Life

The Library



- When I join Sutton Grammar School, I automatically become a member of the school library.
- I can borrow books from the collections.
- I can use the library during morning and lunch breaks.
- There are several resources that I can use in the library including computers, chrome books, journals, printers and scanners.



Games, PE and Sports



- When I have Games lessons, I will travel on the school coach or school mini-bus to Northey Avenue with my class.
- My Games lessons will be on a Friday afternoon.
- I am allowed to make my own way home from Northey Avenue or travel back to school on the school coach or school mini-bus.
- If I am selected for the school football or cricket team, my home fixtures will be at Northey Avenue.
- In my Games and PE lessons during Key Stage 3, I can expect to take part in, football, badminton, basketball, cricket, table-tennis, swimming, gymnastics and athletics.

Check out SGSPE (google.com) for all the up to date Clubs and Activities in the PE department.

School Life

Extra-Curricular Clubs and Enrichment

Below are some examples of the extra-curricular clubs run at Sutton Grammar School:

- Computing club
- Homework Club
 - Chess Club
- English Support Club
- Academic Mentoring
 - Drama Club
 - Maths Buddies
- Board Games Club
 - Anime Club
- School Orchestra
 - RE Club
 - Film Club
- Lower School Art Club
- Year 7 Debating Club
 - Cubing Club

Click on the link below to access all of the current extra-curricular clubs and enrichment activities:

<https://www.flipsnack.com/5DDF8EFF8D6/extra-curricular-clubs-activities-summer-term-2.html>



School Life

Show My Homework

- Teachers will set all of my homework on the online platform 'Show My Homework'.
- I will be able to access Show My Homework at school and at home. My parents will also be able to access Show My Homework so they can see what work I have been set.
- I will be given login details and shown how to use Show My Homework when I start in Year 7.

IT support

Mr Addy and Mr Rutayisire can help me if:

- I have forgotten my username and password for accessing the school network.
- I don't know how to use the school printers.
- My computer has any hardware or software problems.

I can find Mr Addy and Mr Rutayisire in their office next to Room 44.



Mr Addy



Mr Rutayisire



ACHIEVEMENT POINTS



ACHIEVEMENT POINTS MAY BE EARNED FOR
EXHIBITING THE FOLLOWING BEHAVIOURS

- Exceptional academic achievement
- Extra-curricular endeavours
- Excellent effort
- Outstanding work
- Positive attitude
- Decorous behaviour around school
- Kindness and courtesy

KEEP FAITH



BEHAVIOUR EXPECTATIONS



AT SUTTON GRAMMAR SCHOOL WE PROMOTE AN
ENVIRONMENT THAT SUPPORTS LEARNING BY:

- Arriving on time to lessons, equipped and ready to learn
- Entering and leaving lessons calmly
- Following instructions
- Focusing on our learning
- Listening to and respecting others
- Allowing others to learn
- Using positive language and having a positive attitude
- Taking pride in our work

KEEP FAITH

Photos of the School:

Main entrance and exit for Year 7



My main entrance into school is on Manor Lane.

I enter through the black gates down the left hand side of the main school building. **I also exit the school from the same location I entered at the start of the day.**

There is usually a staff member on the entrance gates should I be unsure or lost.



Canteen and Sixth Form Building



The Sixth Form building is where classrooms **60 to 69** are located. I might have lessons such as Art, Maths and Geography in this building.

In front of the Sixth Form building is the school canteen where I can buy food at breaks and lunchtimes. If I don't want a meal from the canteen, I can bring a packed lunch instead.

Computer Science and Humanities



I might have lessons such as Drama, RE, History and Computer Science in this building.

Classroom numbers **40 to 49** are located here. This building has two floors.

Mr Addy's and Mr Rutayisire's office is inside this building should I need any IT support.

Mathematics



Classroom numbers **91 to 96** are located here. The Mathematics building has two floors.
The Mathematics office is inside on the bottom floor.

School Library



To the left of the Mathematics building is the school library.

The entrance of the library faces the main school building.

The librarians are:

Mrs Taylor

Ms Lo

Mrs Payne

Sports Hall and Languages (MFL)



The Sports Hall is where I will have most of my PE lessons.

Above the Sports Hall is the Languages Block where I will have either French, German or Spanish lessons.

Classroom numbers **71 to 75** are located here.



Design and Technology, Music and Drama



The Design and Technology classrooms are located on the school playground nearest to the Computer Science/Humanities building. Classroom numbers for Design and Technology are **50 and 54**.

One of the Music classrooms is located next to the Design and Technology building. The classroom number is **Room 52**.

The Drama Studio is located next to the Design and Technology room 54 and the swimming pool. The classroom number is **Room 55**.

Main School Building



The main school building has three floors.

Classroom numbers **2 to 9** are located on the ground floor.

Classroom numbers **15 to 24** are located on the first floor.

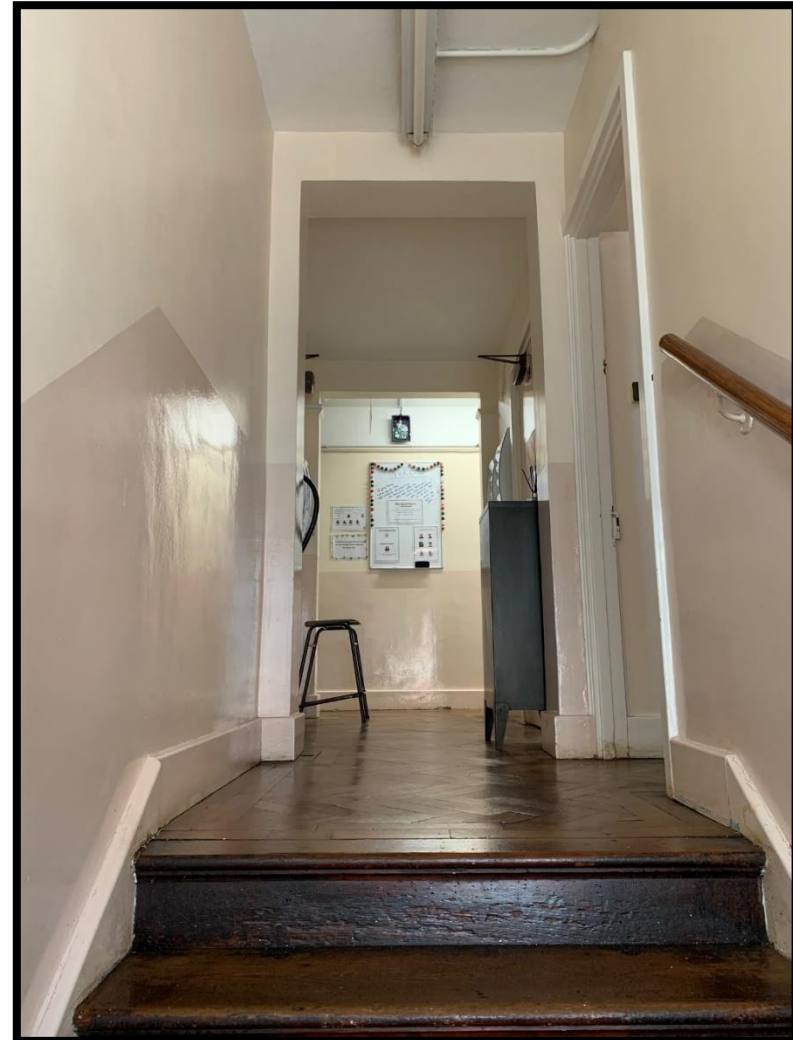
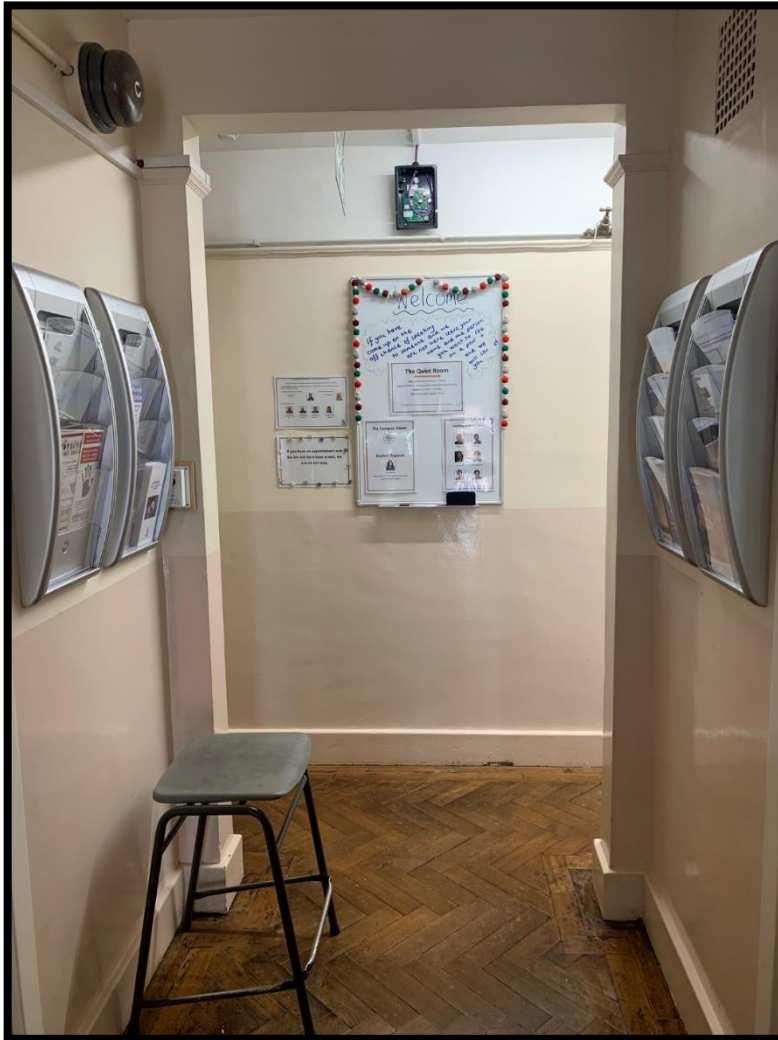
Classroom numbers **30 and 31** are located on the second floor.

In the main school building, I may have lessons such as English, Biology, Chemistry, Physics and Music.

The school hall is located centrally on the ground floor of the main school building.
I might have some assemblies here.



Student Support



If I need to speak to Mrs Lapsley or the Learning Support Team, then I need to make my way up the stairs next to Room 24. If I am unsure where to go, look for a door sign saying 'The Compass Room'.

School Office



The school office is located on the ground floor of the main school building.

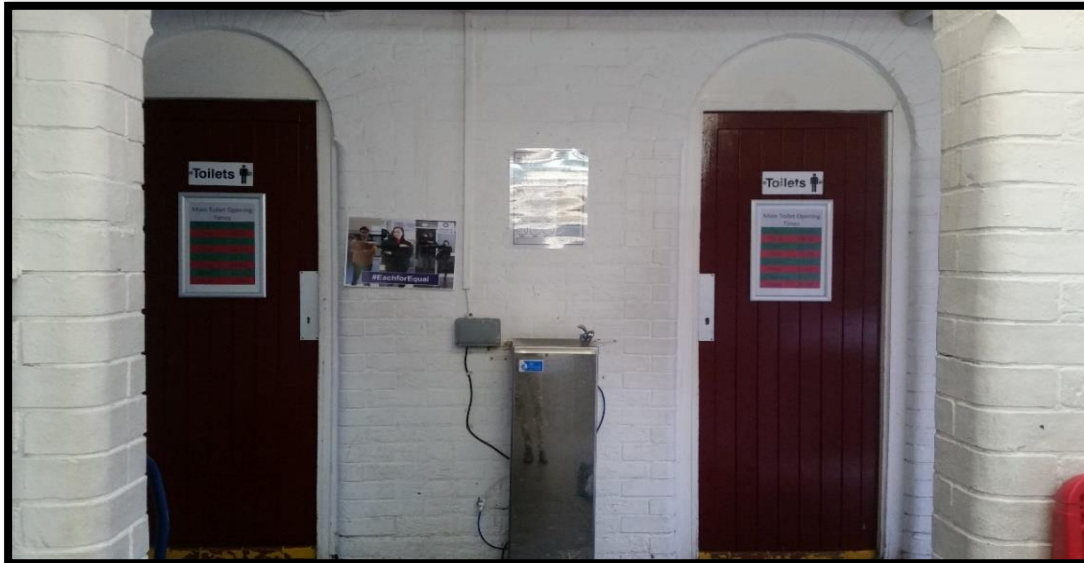
When I enter the office, I should see Mrs Hawkins or Ms O'Connor.



Lower School Toilets



The lower school toilets are located next to the main school building.



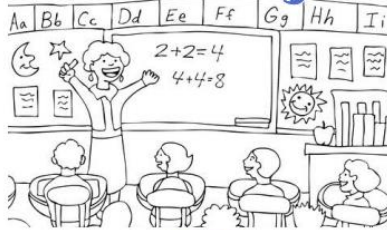
Snack Shack



If I want to buy a snack at break times or lunchtimes without having to queue for a larger meal in the canteen, I can visit the Snack Shack. The Snack Shack is located on the playground next to the Sports Hall and facing the Computer Science/Humanities building.

What else is different between primary and secondary school?

MOVING FROM Primary TO SECONDARY SCHOOL



1. You will have a Form Tutor who you will see every day
2. Lessons are also known as Periods
3. You will be given a planner with a calendar
4. You have a new uniform...



Worries and anxieties

We did a survey and asked two thousand young people about their move to secondary school. We asked them to tell us about how they felt about secondary school three times – once in year 6 and twice in year 7. Everyone in the survey was much less worried by the time they got to year 7.

At the end of Year 6, the thing that most people were most worried about was....

getting lost

and some people also said they were worried about the size of their new school. But when we asked them again after half a term at secondary school, they were much less worried about this, no matter how big their new school was.



In our study, girls and boys were equally worried about

being bullied

each time we asked them. Your school and every teacher has to take bullying very seriously, and the best thing to do is to tell someone, quickly. By the end of Year 7, most people were less worried.

At the beginning of Year 7, while they were getting to know all the rules, and different teachers, lots of people were quite worried about

discipline & detentions

But when we spoke to them at the end of the year, they felt less worried, as they'd had a chance to get to know their schools and the rules.



As most people have friends at their primary school that are going to go to different secondary schools, it's not surprising that

losing old friends

was on their minds at the end of Year 6. However, 6 out of 10 people kept in touch with their really good friends after 1 year. Some people's friendships did change, but they were happy with their new friends at the end of year 7.

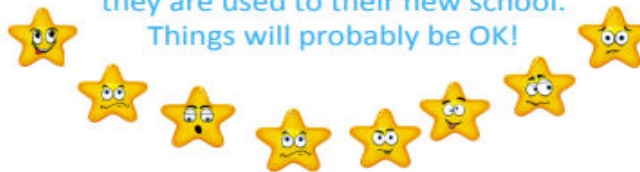
As you start your new school, you may be concerned about the

homework

you're going to get, just like the young people in our study. Some good advice is to make sure that you understand the instructions for the homework task before you leave the lesson, and do your homework early so that you can get help if you have any problems.



The STARS study showed that everybody is quite nervous at the end of Year 6, but by the end of Year 7 they are used to their new school. Things will probably be OK!





Top Tips!



- I need to check Show My Homework when I arrive home from school every evening.
- It is important that I check my timetable in the evening so I can see what lessons I have the following day.
- I should try to pack my school bag in the evening before school the following day. Essential items to remember are:

Textbooks and exercise books for the subjects I have the next day

Pencil case with spare stationery

Geometry set for Maths

Laboratory coat for Chemistry

Games/PE kit on days I have these lessons

Packed lunch (if I am not having a canteen meal)

Travel card/Oyster for the bus or train

- I should try to remember to wear my school lanyard at **all times** in school. It is best for me to put my lanyard into my blazer pocket when I get home from school in the evenings.
- It is really important that I arrive at school on time for morning registration. **(Registration starts at 8:30am)** If I arrive and the doors are locked, I must sign in at the school office straight away.
- It is ok not to remember everything straight away as new routines take time to learn.

Remember there are always people you can ask for help and advice.