



SUTTON GRAMMAR SCHOOL
ADMISSION APPEAL FORM FOR YEAR 7 2025 ENTRY

Surname of child	
Forename of child	
Child date of birth (dd/mm/yyyy)	
Name of child's current school	
Name of Parent/Carer	<i>Miss/ Ms/ Mrs, Mr, Dr, other (delete and specify as appropriate)</i>
Relationship to child	
Name of parent/carer 2 (if applicable)	
Relationship to child	
Address for correspondence:	
POSTCODE	
Email address for correspondence Please write very clearly	
Telephone number	
Additional telephone number (if applicable)	
Name of additional adult joining the zoom call (if applicable)	



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Hearings will be heard via a zoom video link. Please specify below if you would prefer to dial in via a phone because of connectivity or accessibility issues, or will join via the zoom link.

(Link to be provided nearer meeting by the Clerk to the Appeals Panel).

We will join via a video zoom	<i>Please circle</i> YES
We would dial into the meeting from a phone	<i>Please circle</i> YES
We would like to have our appeal considered solely on paper.	<i>Please circle</i> YES

Please advise of any adjustments required for the proper conduct of the appeal hearing, for example does any attendee have a disability which may impact on their ability to take part?



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GROUND'S FOR APPEAL

Appeals cannot be accepted without written grounds for appeal. Please state the reasons why you wish to appeal against the decision not to offer your child a place at Sutton Grammar School for September 2025 entry. You may continue on a separate sheet if necessary.



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A large, empty rectangular box with a thin black border, intended for the student to write their appeal.



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If supporting evidence has been included, please list: ***Do not include photographs, certificates or 11+ papers as they will be removed and not sent forward to the appeals panel.***

Document Guidelines:

- **CLOSING DATE IS BY 12PM 31 MARCH 2025. We can not accept any submissions after this date.**
- You are requested to supply **five copies** of your appeal submission. This includes all supporting evidence and everything pertaining to your case.
- Copies should be sorted and separated by paper clip. Do not use staples or place paperwork in binders or folders.
- Do not include certificates (for sporting achievement or hobbies), photographs or 11+ papers.
- Please make every effort to send any documents to support your appeal at the same time.

Data protection: I agree that all information and documentation that I provide for the admission appeal may be shared in confidence with the Clerk to the Admissions Appeal Panel and School and the members of the Admissions Appeal Panel. A complete set of the records relating to the appeal will be retained securely by Clerk to the Admissions Appeal Panel and the School for a period of 2 years after the conclusion of the hearing. All other copies of the documentation will be securely destroyed after the hearing.

SignedPrint Name.....Date

*Return this form, supporting documents and copies by post or by hand (emails will **not** be accepted) by the closing date (**31 MARCH 2025**) to: Please return this form and any additional paperwork to: The Clerk to the Admissions Appeals Panel, c/o Sutton Grammar School, Manor Lane, Sutton, SM1 4AS **BY THE CLOSING DATE***